

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, October 21, 2003 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Elliot Mulberg, and Pat Perez. Director Elaine Wright was on vacation and unable to attend the meeting.

General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President McElroy called the meeting to order at 6:34 p.m.
2. Vice President Perez led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. The presentation commemorating and recognizing Assistant Fire Chief Michael R. Morrison on his retirement from the Elk Grove Community Services District consisted of a presentation of a Service Award by former Fire Chief/current Board member Gerald Derr, a Board Proclamation by General Manager Rita Velasquez, a gift from Mayor Sophia Scherman, and Mike's helmet and badge by Fire Chief Grueneberg.

The Board congratulated Chief Morrison on his retirement after 31 years of services with Elk Grove Community Services District Fire Department and thanked him for his outstanding work and dedication and commitment in enhancing the safety and enriching the lives of the residents of the Elk Grove community.

2. The Board received a presentation from Gayle Mooney, President of the Elk Grove Youth Sports Association on sports trends and projections of facility needs in the next ten years.

President McElroy adjourned for a short break for refreshments in celebration of Chief Morrison's retirement.

Parks and Recreation Sports Supervisor Kelly Gonzalez's portion of the presentation consisted of an overview of CSD Sports Programs and projections of field use and needs in the next ten years.

Director Perez thanked Gayle & Kelly for the information they provided and encouraged them to include activities such as swimming/aquatics, skate boarding, tennis, and so forth that residents also participate in when compiling statistics to ensure all the leisure needs of the community are met.

President McElroy indicated the tables seem to substantiate preliminary studies from previous years, that program participants consistently reflect 25% of users are non-District residents. He stated he would like either the Strategic Planning Committee or the full Board to address the issue and to look at establishing a fee schedule/policy for non-District residents who participate in District activities and programs.

C. COMMUNICATIONS FROM THE PUBLIC

1. NONE

D. CONSENT CALENDAR

1. The Board approved the October 7, 2003 regular Board meeting minutes. Perez-Mulberg, Derr, McElroy – yes; Wright – absent.
2. The Board received and filed letters of appreciation to CSD staff for their assistance and cooperation in various programs and projects.
3. The Board ratified payment of the September 2003 bills and payroll for the EGCSO; received and filed the Budget Status Reports for the month of September 2003; and received and filed the Final Budget Status Reports for Fiscal Year 2002–03. Perez-Mulberg, Derr, McElroy – yes; Wright – absent.
4. The Board approved a Proclamation, honoring Jean and Lyn Hawkins for being selected as Citizens of the Year by the Elk Grove Chamber of Commerce. Perez-Mulberg, Derr, McElroy – yes; Wright – absent.
5. The Board approved Resolution No. 2003–76, adjusting the dry period financing and capital improvement reserves within the District Wide Landscape & Lighting Assessment District for Fiscal Year 2003–04. Perez-Mulberg, Derr, McElroy – yes; Wright – absent.
6. The Board approved the purchase and installation of a modular office for the William Perry Schulze Training Facility from Resun for \$50,600. Perez-Mulberg, Derr, McElroy – yes; Wright – absent.
7. The Board approved the following deed resolutions:
 - No. 2003–77, accepting .54 acres of a landscape corridor in Laguna West Unit 27, Village 3A, Lot A, located on Harbour Point Drive;
 - No. 2003–78, accepting .52 acres of a landscape corridor in Laguna West Unit 24, Lot A, located on Harbour Point Drive;
 - No. 2003–79, accepting .50 acres of a landscape corridor in Fieldstone Unit 1, Lots A and B, located on Elk Grove Boulevard;
 - No. 2003–80, accepting .55 acres of a landscape corridor in Summergate, Lots A and B, located on Laguna Springs Drive;
 - No. 2003–81, accepting .02 acres of a landscape corridor in East Park Unit 4B, Lot 5, located on Briartown Court;
 - No. 2003–82, accepting 2.7 acres of a landscape corridor in Laguna Stonelake Unit 6, Lots A and B, located on East Taron Drive;
 - No. 2003–83, accepting .76 acres of a landscape corridor in Laguna Stonelake Unit 13, Lots A and B, located on Riparian Drive;
 - No. 2003–84, accepting 1.45 acres of a landscape corridors in Laguna West Unit 25, Lots A, B, C, D, and E, located on Laguna Boulevard, Renwick Avenue, and West Lake Drive;
 - No. 2003–85, accepting .71 acres of a landscape corridor in Calvine East, Lots B and C, located on Calvine Road;
 - No. 2003–86, accepting .26 acres of a landscape corridor in Creekview, Lot D, located on Big Horn Boulevard;
 - No. 2003–87, accepting .84 acres of landscape corridors in Laguna Mirage, Lots A, B, and C, located on Laguna Boulevard and Old Creek Drive;

No. 2003–88, accepting .18 acres of a landscape corridor in Fox Meadows Unit 2, Lots A and B, located on Bruceville Road;

No. 2003–89, accepting .37 acres of a landscape corridor in Shadowbrook Unit 1, Lot A, located on Elk Grove–Florin Road;

No. 2003–90, accepting 1.35 acres of a landscape corridor in Clarke Farms Unit 3, Lots A and B, located on Calvine Road;

No. 2003–91, accepting .17 acres of a landscape corridor in Strawberry Glen Unit 3, Lot A, located on Elk Grove–Florin Road;

No. 2003–92, accepting .07 acres of a landscape corridor located in Laguna West Unit 27, Village 2A, Lot A located on Harbour Point Drive, and 4.46 acres of parkland in Laguna West Unit 27, Village 2A, Lot C (Hawkins Park) located on Harbour Point Drive;

No. 2003–93, accepting landscape maintenance easements in Laguna Center, Lots 1 to 3 and Lots 7 and 8, located on Bruceville Road and Laguna Boulevard;

No. 2003–94, accepting a landscape maintenance easement in Laguna Marketplace, located on Sheldon Road;

No. 2003–95, accepting a landscape maintenance easement in Laguna Business Park, Unit 1, Lots 1, 2, 3, 4, and A, located on Laguna Boulevard at Laguna Springs Drive.

Perez–Mulberg, Derr, McElroy – yes; Wright – absent.

8. The Board approved the Memorandum of Understanding between the EGCS D and the City of Elk Grove and the Contract Amendment to satisfy land tenure requirements of the Roberti–Z’Berg–Harris 2000 Bond Act Block Grant Funding. Perez–Mulberg, Derr, McElroy – yes; Wright – absent.
9. The Board approved the agreement to provide Management Services to the Wilton Fire Protection District, effective November 1, 2003. Perez–Mulberg, Derr, McElroy – yes; Wright – absent.

E. ADVERTISED PUBLIC HEARINGS

1. NONE

F. PUBLIC HEARINGS

1. NONE

G. STAFF REPORTS

1. Following a presentation of the Elk Grove Library Project by Lois Ross with the Elk Grove Library Working Group and Davis Schnee of Group 4 Architecture Research and Planning, the Board authorized staff to prepare a letter of support for the Elk Grove Library Bond application to the Sacramento Public Library Authority Board and the County of Sacramento Board of Supervisors. Perez–Mulberg, Derr, McElroy – Yes; Wright – Absent.
2. The Board approved the Elk Grove Park picnic site rental fees as recommended by the Parks & Rec Committee and staff. Derr–Mulberg, McElroy, Perez – Yes; Wright – Absent.
3. The Board authorized staff to recover 100% of all direct costs associated with the provision of services to Special Event Productions, which exceed what is normally provided on a daily basis at Elk Grove Park for all CSD sponsored or co-sponsored events. Mulberg–Derr, McElroy, Perez – yes; Wright – absent.

4. The Board approved the fee structure for the Barbara Morse Wackford Community Center as recommended by the Parks & Rec Committee and staff, and will review the fees after a full year of operation of the complex. Mulberg-Derr, Perez – yes; McElroy – abstain; Wright – absent.

H. BOARD OF DIRECTORS BUSINESS

1. The Board reviewed the candidates of a run-off election for Alternate Special District Commissioner to LAFCo and cast a vote for Gay Jones. Mulberg-Derr, McElroy, Perez – yes; Wright – absent.
2. Fire Committee – Director Derr – No report.
3. Parks and Recreation Committee – Director McElroy stated some of the items the Board took action on tonight were items discussed at the last Committee meeting.
4. Budget/Finance/Insurance Committee – Director Perez – No report.
5. Policies & Procedures Committee – Director Mulberg – No report.
6. Strategic Planning Committee – Director McElroy stated he would get together with David Wigginton to schedule a meeting with regards to strategic planning on recent presentations to the CSD and the impact to the Master Plan.
7. Fire Communications Board – President McElroy reported the Com Center held a Personnel/Strategic Planning meeting, where the potential of alternative peak hour shifts were discussed, as well as goals and objectives for the Interim Manager, and the importance of finalizing negotiations with the Union for dispatchers.
8. Senior Center Board – Pat Perez indicated the Senior Center Board will meet next Tuesday.
9. Sacramento Council of Parks & Recreation – Director Derr – No report.
10. Local Agency Formation Commission (LAFCo) – Director Mulberg – No meeting.
11. Sacramento County Treasury Oversight Committee – Jeff Ramos – No meeting.
12. Miscellaneous Reports – President McElroy reminded the Board the Veterans Day Parade, scheduled for Tuesday, November 11 will start at 11:00 a.m. from the Elk Grove CSD Administration Building parking lot and end at Elk Grove Regional Park.
13. The approval of the General Manager's employment contract was tabled until after the Board's agendaized closed session tonight.
14. Rita presented the Board with a plaque displaying the key received from Sacramento County and the flyer announcing the CSD is assuming the maintenance and operations of Elk Grove Regional Park.

I. COMMUNICATIONS FROM THE PUBLIC

1. NONE

J. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director Mulberg asked that program fee structures for out-of-District residents be agendaized for further discussion at a future meeting.
2. In response to President McElroy's request for an update of the CSD Administration Building sprinkler system project and Board Room modifications, Rita stated the engineers are in the process of finalizing the drawings for the work.
3. President McElroy asked Fire Chief Grueneberg to bring a picture of the Com Center Plan to the next Board meeting.

K. ADJOURNMENT TO EXECUTIVE SESSION

1. The Board adjourned to an Executive Session at 9:43 p.m.

L. EXECUTIVE SESSION

A closed session was opened at 9:50 p.m. to discuss the following item:

1. Public Employee Performance Evaluation – Title: General Manager
(*Government Code Section 54957*)

M. REOPEN REGULAR MEETING

President McElroy reopened the regular Board meeting at 9:53 p.m. He announced the Board had completed the annual performance evaluation of the General Manager, which was determined to be very positive. The Board approved a multi-year contract for the General Manager. Perez-Derr, McElroy, Mulberg – yes. Wright – absent.

N. ADJOURNMENT

With no further business, President McElroy adjourned the regular meeting at 9:55 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board